



GOVERNMENT OF THE REPUBLIC OF MALAWI  
THROUGH THE JUDICIARY

## INVITATION FOR BIDS PROCUREMENT OF MINOR WORKS

1. The Judiciary has budgeted public funds to be used for the procurement of Minor Works. The Judiciary now invites sealed bids from eligible bidders for the procurement of the following:

Lot	Description	Procurement Reference No.	Target Group
1	Supply and Installation of Brand-New CCTV Cameras at Mazuu Court House	JUD/NCB/CCTV/2024-2025	Open to Every Enterprise
2	Maintenance of CCTV Cameras at Chichiri Premises, Blantyre	JUD/NCB/CCTV/2024-2025	Open to Every Enterprise

2. The bidders are informed that the procuring entity shall have Mandatory site visit as follows; **9th December, 2024 at 10:00 a.m.** at Mazuu Court House and **12th December, 2024 at Chichiri Court premises, Blantyre at 10:00: a.m.**
3. Bidding will be conducted in accordance with Open Tender procedures contained in the Public Procurement and Disposal of Public Assets Act No. 27 of 2017 of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
4. Interested bidders may obtain further information and purchase the Bidding Documents from the following address:  
**Procurement and Disposal Unit  
Judiciary  
Off Chipembere Highway,  
Opposite Trade Fair Grounds,  
Chichiri,  
Blantyre 3  
Room 68  
Attention: Procurement Unit  
Email: [procurement@judiciary.mw](mailto:procurement@judiciary.mw)**

5. A complete set of Bidding Document in English may be purchased by interested bidders in person upon payment of a non-refundable fee of **MK10,000.00** at the address in paragraph 7(a) below between 8:00 a.m. and 4:30 p.m. during working days. The method of payment will be in form of cash only.
6. Bids clearly marked with procurement reference number and sealed must be deposited in the Tender Box at the address in paragraph 7(b) below at or before **14:00 hours (local time) on Monday, 6th January, 2025**. Late bids will be rejected and electronic bidding is not allowed.
7. Bids will be opened in the presence of the bidders or their representatives, who choose to attend in person in the New Building, Court room 1 at the address in paragraph 7(c) below at **14:30 hours (local time) on Monday, 6th January, 2025**.
8. The addresses referred to above are:
- (a) Purchase of the Bidding Documents:  
**The Procurement Officer  
Judiciary,  
Off Chipembere Highway,  
Opposite Trade Fair Grounds,  
Chichiri,  
Blantyre 3  
Room 68**
- (b) Submission of the Bid:  
**The Chairperson  
Internal Procurement and Disposal Committee  
Judiciary  
P.O. Box 30244  
Chichiri  
BLANTYRE 3**
- (c) Opening of the Bids:  
**Judiciary,  
Off Chipembere Highway,  
Opposite Trade Fair Grounds,  
Chichiri,  
BLANTYRE 3**