



## INVITATION FOR BIDS

1. The **National Initiative for Civic Education (NICE)** was established in 1999 As a Government of Malawi project wholly funded by European union (EU). In 2012, NICE was transformed into a multi-funded Public Trust incorporated under the Public Trustees Act 1968. The overall objective of NICE, as an independent and autonomous Trust, is to "contribute towards strengthening and deepening of democratic process and improve governance in Malawi for accelerated economic growth and poverty reduction.
2. NICE intends to dispose old nine (9) motor vehicles that are not in use. NICE is now inviting offers, in closed bids, for purchase of the following vehicles.

LOT NO.	REG. NUMBER/ IDENTIFICATION NUMBER	DESCRIPTION	YEAR OF MAKE	CONDITION
1	BP 2562	Toyota Hilux - Double cabin	2007	Non-runner
2	BP 2600	Toyota Hilux - Double cabin	2007	Non-runner
3	BR 7009	Toyota Hilux - Double cabin	2003	Non-runner
4	BM 7300	Toyota Hilux - Double cabin	2003	Non-runner
5	LA 1407	Toyota Hilux - Double cabin	2003	Non-runner
6	BL 9897	Nissan Hard Body - Double cabin	2000	Non-runner
7	BL 9947	Nissan Hard Body - Double cabin	2000	Non-runner
8	BM 6024	Nissan Almera Salon	2003	Non-runner
9	BM 5413	Nissan Terrano Station Wagon	2002	Non-runner

3. The disposal will be conducted in accordance with the disposal procedures contained in the Public Procurement and Disposal of Assets Act 2017 and Regulations of the Government of the Republic of Malawi and are open to all eligible bidders.
4. Viewing of the vehicles can be done on arrangement with the Human Resource and Administration Officer who can be reached on **0888502899** from **Monday 13<sup>th</sup> January 2025 to Friday 29<sup>th</sup> January 2025** during working hours only from 0900hrs to 1200hrs noon and from 1400hrs to 1600hrs. All vehicles are duty free and will be sold on "as is basis".
5. Interested bidders should submit their Bids in sealed envelopes clearly indicating the **Lot Number** and **Motor Vehicles Registration Number** and marked **DISPOSAL OF MOTOR VEHICLE** should be deposited in the tender box placed at the NICE Secretariat Reception in Area 47 Sector 5 Plot No. 47/109
6. Method of payment is strictly cash or bank certified cheque. A receipt of payment shall be used for collection of items. Payment and collection period for successful bidders shall be within a period of 30 days from date of offer. Collection shall be upon full payment of the offered price
7. Bidders or their representatives are invited to witness the opening of bids on **31<sup>st</sup> January, 2025** at exactly **0900hrs** at NICE Secretariat offices in area 47 sector 5 plot No. 47/109
8. The closing date for receiving the bids is **Friday, 31<sup>st</sup> January, 2025 at 0900hrs**

**The Chairperson**  
**Internal Procurement and Disposal Committee**  
**NICE Public Trust**  
**Area 47 Sector 5 Plot NO. 47/109**  
**P.O Box 1046**  
**LILONGWE.**

9. NICE reserves the right to accept or reject any bid and it is not bound to give reasons for the decision.
10. All bidders are strictly prohibited from offering, soliciting, or accepting any form of bribery or corrupt practices. Any bidder found to be engaging in such activities will be immediately disqualified from the bidding process and may face further legal action.